

Confidentiality and Data Protection

The BBC will usually publish any organisation's responses in full when we reach our conclusions. If you want all or part of your response to be treated as confidential, please complete the confidentiality section below. We may still refer to your response in general terms, paying due regard to the confidentiality of information supplied.

The BBC does not usually publish responses received from individual members of the public. We will publish an anonymised summary of any such responses received. We will treat your identity in confidence if you disclose it to us.

Confidentiality and the Freedom of Information Act 2000

The BBC may have to disclose information in response to a request under the Freedom of Information Act 2000.

If you have requested confidentiality, the BBC will try to resist disclosure, if appropriate, if a request is received under the Act. This is why it is important to tell us your reasons, below. Please note, however, that there may not always be an applicable exemption, and any decision by the BBC to withhold information may be overturned by the Information Commissioner, the Information Tribunal or the courts.

What do you want the BBC to keep confidential? (Please tick)

I am happy for my response to be published in full	
I would like all of my response to be treated as confidential (please tick the box on the right and tell us your reasons in the space provided below)	
I would like part of my response to be treated as confidential (please tick the box on the right and tell us which parts in the space provided below, giving your reasons)	

Name	
Organisation	
Address	
Email	

Privacy notice

You can find additional information in the BBC [Privacy and Cookies Policy](#). (Where those documents and this notice say different things, this notice takes priority.)

The BBC processes your personal data according to data protection law, including the Data Protection Act 2018 and the General Data Protection Regulation. The BBC is the data controller, i.e., we decide the purposes for which and the manner in which your data is processed. Our legal basis for processing your data is to carry out a task in the public interest.

We will collect personal information from you, and process it securely for the purposes of conducting this consultation. That may include your name and address, the organisation you work for and your role.

We will normally delete your personal data six months after we publish our conclusions. We will not pass it to any third parties for marketing purposes, although we may share it with sub-contractors so far as necessary for the consultation.

Data protection law gives you certain rights to control your data, such as asking us what data we hold about you, and asking us to stop processing your data, or to erase or correct it. If you have any questions about how the BBC handles your personal information, or you wish to find out more about your rights, please visit the [BBC's Privacy and Cookies Policy](#). You will also be able to find out more information about how the BBC processes your information and how you can contact the BBC's Data Protection Officer. If are concerned about the way the BBC has handled your personal information and you are not satisfied with the answer the BBC gives you, you are entitled to lodge a concern with the Information Commissioner's Office (ICO).

DECLARATION

I confirm that the information I have submitted is a formal consultation response.

It can be published in full on the BBC's website, unless otherwise specified, and I authorise the BBC to make use of the information in this response to meet its legal requirements. If I have sent my response by email, the BBC can disregard any standard email text about not disclosing email contents and attachments.

NAME

DATE

SIGNED (If hard copy)